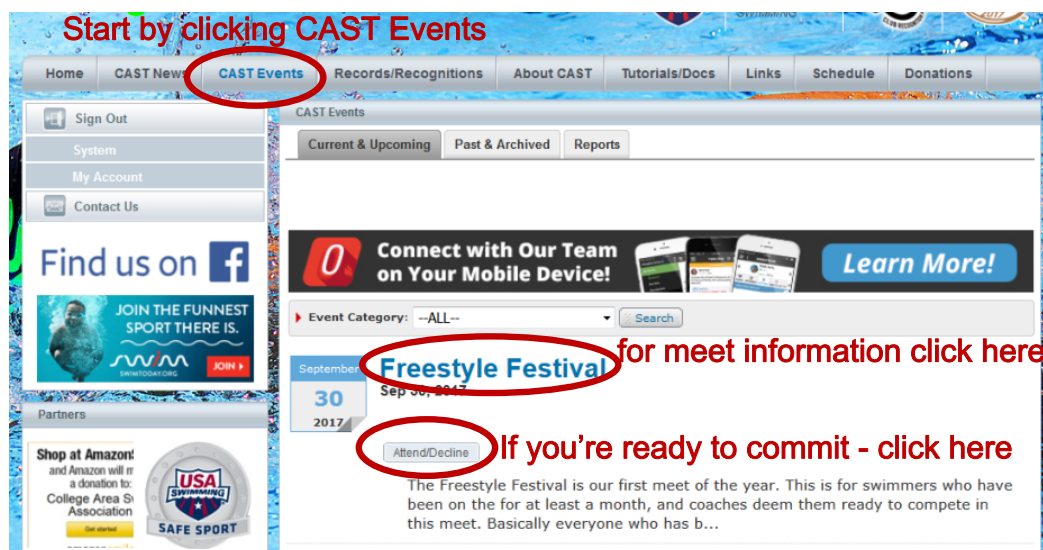


How to Enter a Swim Meet



Click on CAST Events

For info you can click on the blue name of the event.

If you've looked at the meet info previously and want to skip straight to entering, click on the attend/decline button.



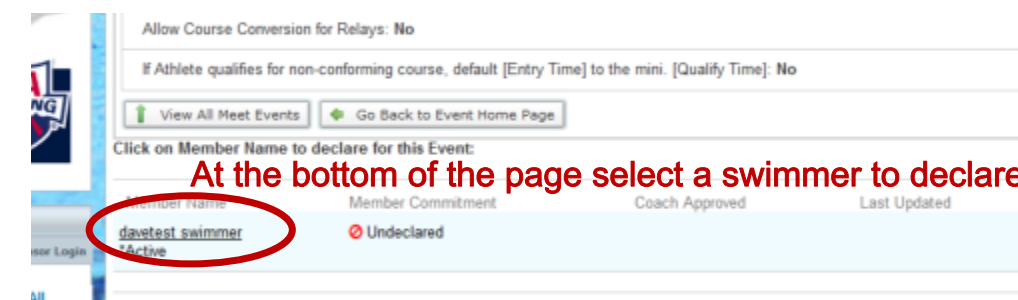
click here to attend or decline and add notes

On the meet information page, you'll find more information on the event.

There is usually a meet sheet, which will have pool location, directions, meet event order, and other meet info.

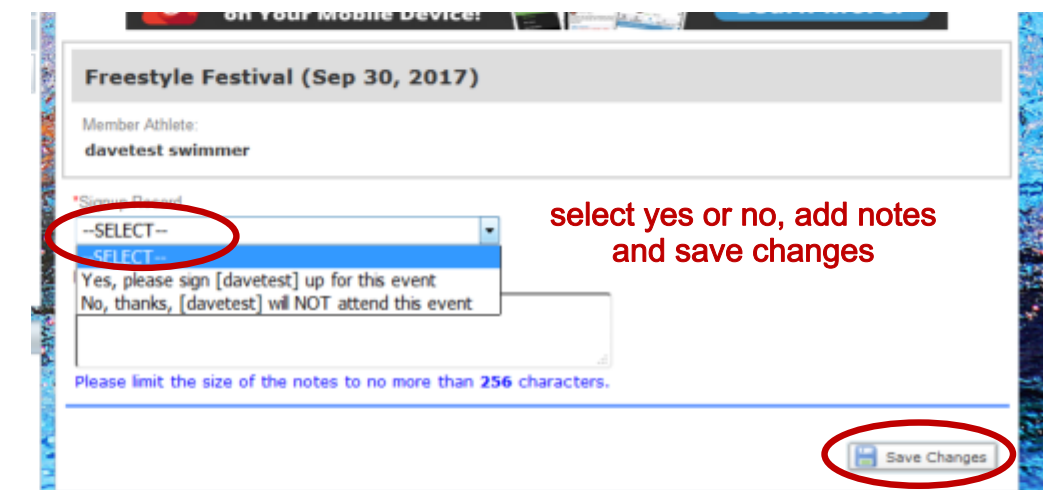
if you have questions about your child, and the information is not listed below, text or email your coach.

once you're ready to commit, click the attend/decline button.



At the bottom of the page select a swimmer to declare

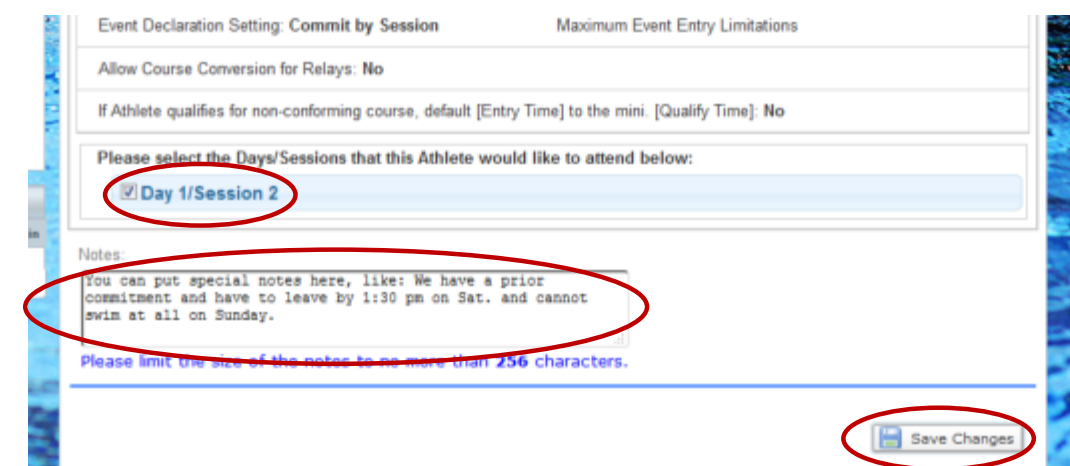
Scroll to the bottom of the next page, and select the swimmer you would like to commit to the meet.



select yes or no, add notes and save changes

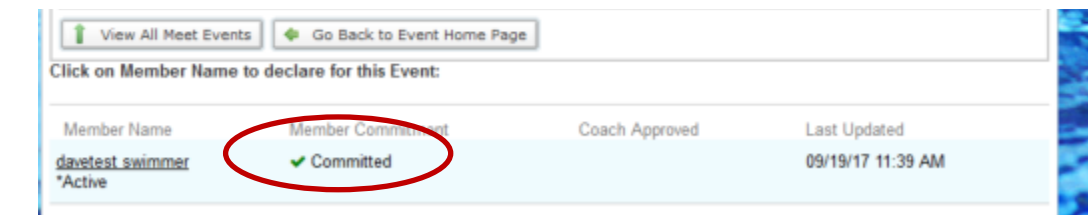
Select yes or no.

You can add notes and comments either on this page or on the next.



Select the day's and sessions your child is able to swim. (note, the coach may want your child to swim only certain sessions, which should be reflected on the meet info page)

add notes that may affect what your child can swim.



after you save changes it will bring you back to this page and show whether you have committed or declined.

Once you have committed to a meet, we will enter you. Please be aware of the following:

- 1) All swimmers must have a current USA swimming registration by the Thursday 8-10 days prior to the meet.
- 2) Our team deadline is typically 1-2 days prior to what is mentioned on the meet sheet. This is to allow us time to process the entries and check on inconsistencies, prior to submitting the team entry to the host team. In some cases, like out of town meets, the deadline can be as early as 3-4 weeks prior to a meet.
- 3) If you miss a deadline, please contact your coach and not the host team. We will see if we can get you in. If you contact us within a day of our deadline, it is an easy fix. If you are 4 or 5 days late, the host team may say no, or may say yes but the fees are doubled. Please commit prior to the team deadlines.
- 4) Cast charges 50 cents per event processing above the fees published in the meet format. Most local A,B, or C meets are \$5 to enter and \$4.50 per event. (another local team charges a flat \$8 extra above the meet fees for processing).
- 5) Your account will be charged the appropriate fees. Once the meet entries are sent to the host team, you're entry is locked in. If something comes up and you cannot attend, you will not be able to get your money back. You've paid to be entered in the meet and the meet host has no obligation to return entry money whether you compete or not. (on a very very rare occasion, we might be able to recover your fees if you notify us early, and we can withdraw your entry prior to the host uploading our file to their meet software).
- 6) Please have your credit card that is on file with the team is set up for "on demand payments".
- 7) As always, if you have any questions or problems with the entry procedure, contact your coach or me. (my e-mail is dave@castswim.com)

Head Coach
Dave Kilmer